

AR-CEC Board Meeting

February 3, 2015

Attendees: Courtney Williams, President; Leslie Rush, SCEC Faculty Advisor; Elizabeth Churchman, Elected Rep; Ruth Eyres, DADD President; Susie Baker, Awards Chair; Kim Davis, President-Elect; Melanie Crider, Communications Chair; Amber Quillman, Appointed Rep; Patty Kohler, Secretary; Megan Rinearson, Membership Chair; Rhonda Daniel, CAN Rep.; Joyce Sullivan, Treasurer.

Call to Order: Meeting was called to order by President Courtney Williams at 8:30. Introductions of board members.

Reading of Minutes: Minutes were not taken at November board meeting, but the general business meeting was mentioned as place where new officer policy was aligned with National policy. See minutes from General Membership meeting held at luncheon.

Old Business:

2014 Annual Conference: Courtney indicated that board is still waiting final report from the HS Convention Center re: the fall conference. Leslie reviewed results from Survey Monkey survey. See handout. Feedback comments to be addressed: poster sessions need to be revisited. Do we need to continue these or move them to a different physical place? Also, do we need to advertise these in a different way? Designate one person to take charge of online registration. This might be the treasurer. This will be decided at the retreat this summer. There were several comments about the break in the afternoon being too long. Consider moving subdivisions to Friday. Board may need to relook at the balance of keynotes and short sessions. Kim suggested that everything pertaining to registration be organized the night before the conference starts. Courtney indicated that conference liaisons need to continue to assemble conference plans. Courtney and Leslie are conference liaisons. Will also recreate Conference at a Glance for next conference. The new conference dates are October 28, 29, and 30, 2015. June conference will be June 16-18, 2016. Courtney suggested that an Ambassador position be created. Patty moved that the Ambassador position be created and individual(s) be appointed at the discretion of the president re: who, when they attend and what they do. Suzie seconded the motion. Motion carried. Kim suggested that we have topical conferences in other parts of the state. Jenny Lu has agreed if desired to be a lunch keynote. Paul Vitale lives in LR and may be a possible motivational speaker. Kim recommended Theodore Pikes as a keynote on diversity, behavior disorders. As a board, we need to pursue more diverse partners and presenters. Amber will contact Kendra Fanning as a possible speaker. Leslie suggested that presenters get a reduced conference rate. Courtney moved that we offer a discounted registration rate to accepted presenters and board members at the state conference. Elizabeth seconded. Motion carried. Rate will be determined in June. Speakers will be discussed additionally in June. Embassy in LR will provide free registration for conference.

National CEC Attendees: This year, Ruth, Amber, Elizabeth, and Leslie will attend the national conference.

Alignment with National Policy: This alignment was voted on and approved at the general board meeting held at the conference.

Officer Reports:

- **President Courtney-** Courtney is working with the Embassy in LR to get assistance with registration, possibly free
- **President Elect Kim-**no report
- **Past President Stephanie-**not present
- **Secretary Patty-**no report
- **Treasurer Joyce-**Joyce provided post conference report. After all expenses paid, conference made 309. 20. Current CEC balance is \$114,805.59.
- **Historian RoseMerry-** not present, see report about amendment to constitution voted on by general membership in November.
- **Rep to Rep-**Both Amber and Elizabeth will listen for information on new assessments
- **Scholarship Gwen-**absent, no report
- **Awards Suzie-**recommended that all nominations be received May 31. Suzie wants to promote more award recipients being nominated. She indicated that awards were well received-Jon and Stephanie, especially. Melanie will form a committee to update awards submission form.
- **SCEC Leslie-**see report. New student board meeting will be held this coming Saturday. There is a new member from Harding University. Leslie asked if ARCEC board would pay her trip costs to national conference. This will be brought up when Joyce arrives. Leslie had approximately 30 participants for preconference that did not preregister. She posed the question about what will happen regarding these participants and the dollars paid for their attendance at the preconference.
- **ARCASE Angela-**absent
- **Membership Megan-**will get list of members
- **CAN Rhonda-**no report
- **Communications Melanie-**FB is the primary source for communication. See report. Melanie will mail incentives to individuals who share/like etc on FB.
- **DADD Ruth-**Held preconference, and it went well. Received positive responses. Want to host preconference in 2015. Need more members in DADD. Suggested that subdivision meetings be held on Friday. Melanie suggested that Rosetta provide recommendations. Ruth is providing training in Feb re: sexual issues for individuals with disabilities.

- **DEC , DCDT, CCBD**—no report

New Business: before new business, board took tour of Embassy Suites for planning purposes.

Election update: Nominations/interest expressed for vice president (Courtney) and treasurer (Jericka Eikhorn).

Website thoughts: See earlier comments.

2015 conference: considering moving awards luncheon to Wednesday night instead of Thursday. Cost will be about the same. Will plan to have a keynote, perhaps Jenny Lu, and have general board business meeting that night as well. Families will be able to attend on Wednesday night for awards ceremony. Thursday will be as usual with no luncheon with two hour lunch break and more time for sessions. Food options will be provided. Social will be Thursday night with karaoke. Numerous other possible presenters were discussed. Board members will contact individuals and ask them about availability/cost etc. for October or June. Board talked about possibility of topical conference designed for paraprofessionals. Board will contact LEAs to gauge interest through survey.

Proposed role of conference liaison: Leslie and Courtney will continue to serve as conference liaisons.

Retreat details: Courtney suggested that retreat take place in one day in Little Rock on June 8, 2015. Will meet at Leslie's office building in LR.

Other: Registration and payment process will need to be changed for next conference to correct errors. Will need to discuss this in June. Courtney moved that SCEC advisor fees be paid for by CEC account, and that this be looked at annually. Amber seconded motion. Motion carried.

Adjourn: Meeting adjourned at 1:30 pm.

Respectfully submitted,

Patty Kohler, Secretary