

## AR-CEC Board Meeting –Revised Minutes (9/9/14)

June 18, 2014

**Attendees:** Courtney Williams, President; Leslie Rush, SCEC Faculty Advisor; Jon Rainbolt, Conference Liaison; Elizabeth Churchman, Elected Rep; RoseMerry Kirkpatrick, Historian; Angela Winfield, CASE President; Ruth Eyres, DADD President; Susie Baker, Awards Chair; Kim Davis, President-Elect; Melanie Crider, Communications Chair; Amber Quillman, Appointed Rep; Patty Kohler, Secretary.

**Call to Order:** Meeting was called to order by President Courtney Williams at 8:30.

**Reading of Minutes:** Minutes were read from 6-17-14. Jon moved and Leslie seconded that minutes be approved with minor changes (individuals' titles). Motion carried.

### Old Business:

**Draft by RoseMerry:** RoseMerry suggested the following:

Chapter 3  
Arkansas Council for Exceptional Children  
Subdivision/Chapter Budgets  
D. Subdivision Expenses

AR-CEC will support subdivisions with preconferences during the fall conferences by providing registration and room/food arrangements. Subdivisions will be assessed a fee of 5% of the subdivision's profits for these services.

- Angela moved and Ruth seconded that the policy be accepted. No discussion. Motion carried.
- **Changes to ARCEC Constitution to be revised for vacancy:** RoseMerry provided copies of the policy from CEC (see handout from [service@sped.org](mailto:service@sped.org)). Reviewed current policy. Courtney appointed an ad hoc committee to draft policy: Kim, Angela, RoseMerry, and Leslie to bring to September board meeting.

### Officer Reports:

- **Courtney**-no report
- **Kim**-no report
- **Stephanie**-no report
- **Patty**-no report
- **Joyce**-not here, but she left a budget worksheet for consideration. Will ask Joyce for a breakdown of checking, savings, and CD. Melanie, Ruth, and Leslie will design a postcard to send out to advertise the conference, 2014. Other budget discussion is included under Action Agenda.

- **Kim**-Recommended 10,000 for scholarships for 2014.

**Names:** Ada Thompson-Heather Tyler, \$1500, Stephanie Winfield, \$1000, Hannah Winfield, \$1000; John Prewitt-Trz McGhee, \$1500, Ruth Eyres, \$1000, Brittany Slayton, \$1000; Exceptional Student-Zachary Winfield, \$1500, Lucious Harris, \$1500.

**Susie**-report read by Kim

**Names:**

Outstanding Student Mentor-Megan Aitchison, Jack Morgan-Mary Pearson, SPED Paraprofessional-Rebecca Bryant, Advocate-Moose Brewer, Grant for \$3000-Angela Whitsell, Virginia Onyilagha, Patti Dillon. There is a plan to extend the deadline for other scholarships to July 31, 2014.

- **Elizabeth**-no report
- **Amber**-no report
- **Leslie**-reported on form she created for preconferences. August 1 will be date for posting form on website. Charles Marshall will provide two one hour sessions for \$3850. Leslie will pursue a contract with him.
- **Laura**-no report
- **RoseMerry**-no report
- **Melanie**-no report
- **Jon**-checked on conference rates and provided fee changes for moving exhibits from Exhibit Hall B and other fees. There will be no penalty fee for cancelling conference registration beyond 2014. He got a list of all attendees from 2012 conference. Leslie and Courtney will both shadow Jon as he does his liaison duties.
- **No other reports given**

**Action Agenda:**

- **New Board Appointments:** addressed earlier
- **Officer Training:** Courtney provided every officer a flow chart to complete and bring back in September. RoseMerry is going to provide policy manual to everyone through email.
- **Conference Dates:**
- **Budget Approval:** Board used worksheet provided by Joyce. Ruth moved to approve budget as proposed with a commitment to invest \$15,850 from existing balance if needed into organization. Seconded by Jon. Motion carried. Patty will retype budget and send to Joyce.

- **Next Meeting**-September 9, 2014 at 9:00 in Leslie's new office by Park Plaza. February 3, 2015.
- **Venue for 2015 Conference:** Looking for a presenter and date for spring conference for para-educators in March. Courtney will check rates and hotels.
- **Adjourn:** Jon moved and Elizabeth seconded that meeting adjourn at 12:50. Motion carried.

**Respectfully submitted,**

**Patty Kohler, Secretary**