

## AR CEC Minutes

6-17-14

**Attendees:** Courtney Williams, President-Elect, Elected Rep, and Co-Conference Planner; Patty Kohler, Secretary; Amber Quillman, Appointed Rep; Elizabeth Churchman, Elected Rep; Kim Davis, Scholarship Chair, Co-Conference Planner; Stephanie Heidelberg, Appointed Rep, President; Jon Rainbolt, Conference Liaison, 2014, Past President; Angela Winfield, CASE President; Leslie Rush, SCEC Advisor, Joyce Sullivan, Treasurer, Suzie Baker, DADD, RoseMerry Kirkpatrick, Historian.

Prior to the meeting, Stephanie Heidleberg, Kim Davis, and Courtney Williams met to discuss how to handle vacant positions.

- I. Call to Order:** Meeting was called to order at 1:30 with Stephanie Heidleberg sharing recommendations from meeting with Kim, Stephanie, and Courtney (held before board meeting started). Stephanie recommended that tomorrow, June 18, with new year, Courtney assume role as elected President, Stephanie H assume role as appointed vice president and is past president, and Jon Rainbolt assume role as appointed past president. Kim was elected Vice President and will be appointed President Elect.
- II. Reading of Minutes (and Conference) :** Courtney shared information from April 8, 2014 meeting. Recommendations addressed conference, 2014, ideas as discussed on April 8. See minutes for details. Kim shared updated conference strand recommendations. Strand 1-Evidence Based Practice, Strand 2-Policy and Due Process, Strand 3-Collaboration and Intervention, Strand 4-Behavior Support, and Strand 5-Technology. Courtney moved that minutes be approved, Jon seconded. Motion carried. Courtney indicated that she had contacted Yoga in the Classroom presenter, CarlaTantillo, and she is available for \$2400 ,including all fees and travel. Courtney also contacted Jenny Lu of Jenny Lu designs, who has a disability. She is available with her mother to conduct a session. Jon contacted the convention center about moving exhibits to hallways instead of exhibit hall B. This will save money (\$1500 per day). Last year, we had 36 paying booths. Leslie contacted the author of the Strong Willed Child (Nicholas Long), and he is unavailable this year, but will be available next year. Stephanie H will check on the availability of William Stillman and Leslie will check on availability of Charles Marshall. Patty will check on availability of Karan Burnette. Discussion moved to consistent start times for preconferences. Preconferences will be 9:00-12:00 and 12:30-3:30. Thursday night karaoke will be used instead of the band. Will look for sponsors for breaks and/or social-SEAS, SpedFast, SpedTrack, and other donors. Donors will get a discounted booth rate. SpDIG will lead a session on differentiated instruction. RoseMerry will ask presenters to do an elementary and a secondary session. Susie is checking with

Greg Adams, Center for Good Mourning. Courtney indicated that Melanie Crider will serve as communications chair. A CAN rep still needs to be identified and appointed.

**III. Officer Reports:**

- a. Courtney-no report
- b. Jon as past president-reported on new officers elected through annual elections- Courtney, Kim, and Suzie.
- c. Stephanie-no report
- d. Patty-no report
- e. Joyce-needs budget for CASE and SCEC. Current balance \$164, 415.10 , including all subdivisions. Balance in July, 2013 was \$153, 453.50. ARCEC balance without subdivisions is \$119,719.73. Conference expenses were \$58,527.94 and conference revenue was \$76,411.00. Angela moved and Jon seconded that the report be approved. Motion carried.
- f. Laura-not present. Conversation about Membership Chair was held. Board members will recommend someone to take this position for the next three years to either Stephanie, Courtney, or Kim.
- g. Kim-has 9 scholarship applications (7 for Ada Thompson or John Prewitt) and two for CEC Exceptional Student. Committee will meet today.
- h. Ashley-not present but Suzie is new Awards chair.
- i. Courtney-no report on being a representative
- j. Stephanie as appointed rep-no report
- k. Leslie-board has met twice this year. Mailed out 500 donation letters, and she offered donation letters to board members. SCEC provided necessity items and Magic Springs' passes for a family whose house burned down. A child in the family has Autism. Conference tee shirts will feature trademark "Embrace, Educate, Empower". Budget is determined. SCEC would like to have a preconference featuring Bryan Ayres. UCA is the only school that participates in SCEC.
- l. Laura-no report
- m. RoseMerry-could not find how much of a percentage subdivisions would pay from their profit for preconferences. She recommended that board make a decision and pass to Joyce to make sure this takes place.
- n. NOTE: Stephanie H appointed committee to do informal audit of financial records-Patty, Kim, Courtney.
- o. Angela-CASE trying to restructure itself. There is a meeting next week. There is a critical need for LEAs. Angela asked CEC members for recommendations for priorities.
- p. CCBD-no representative
- q. DCDT-no representative
- r. DEC-no representative

- s. DADD-Suzie talked about goal of DADD being committed to increasing awareness of related services. A preconference is being planned, Incorporating Movement into the Classroom. DADD was represented at national conference.
- IV. New Business-Action Items:**
- a. Election Results-shared earlier
  - b. New Board Appointments-will be done tomorrow
  - c. Officer Training-will be done tomorrow
  - d. Conference Dates-Leslie asked that SCEC be allowed to hold a preconference on Universal Design. Leslie will develop preconference form and bring tomorrow for review. Angela seconded. Motion carried. DADD asked to hold a preconference Susie moved and RoseMerry seconded. Motion carried. Angela recommended and Joyce seconded having a CASE preconference. Motion carried. Courtney said that the Conference theme will be Embrace, Empower, Educate. Preconference committee: Courtney, Leslie, Joyce, Stephanie, Jon, and Kim.
  - e. Other-Discussion on charging subdivisions was held. Patty moved and Jon seconded that subdivisions be charged 5% of profits from preconferences. Motion carried. RoseMerry offered a friendly amendment that we add a policy that addresses this. Both Patty and Jon amended and recommended that RoseMerry write a draft policy. Motion withdrawn and amended that subdivisions be charged a 5% of profits from preconferences and that a draft policy be written tonight for tomorrow's board meeting. Motion carried. Leslie moved that Survey Monkey subscription be extended for a year; Jon seconded. Motion carried. RoseMerry moved that CEC consider using a QR code that links to Survey Monkey so that participants evaluate conference in 2014. Courtney seconded. Motion carried. Call for Papers and Overall Conference Evaluation will be put on Survey Monkey.
- V. Other Action Items:** Kim and Susie will review scholarship and grant applications and make recommendation to board meeting tomorrow. RoseMerry asked that board look at constitution re: vacancy of president elect and align it with National CEC. This will be discussed at tomorrow's meeting.
- VI. Adjourn:** Jon moved and Patty seconded that meeting adjourn. Meeting adjourned at 5:20 pm. Will reconvene at 8:30 tomorrow.

Respectfully Submitted,

Patty Kohler, ARCEC Secretary

