

Arkansas Council for Exceptional Children

Board Meeting

Tuesday, September 20, 2011

Attendees:

DeeDee Cain, President

Paula Wood, Vice President

Laura Bunch, Membership Chair

Jill LaRosa, Treasurer and Past President

Patty Kohler, Secretary

Kimberley Davis, Scholarship Chair

Kathleen Atkins, Appointed Representative to the Rep Assembly

Courtney Williams, Elected Representative to the Rep Assembly

Rene Crow, Awards Chair and CCBD

Leslie Rush, Student CEC Advisor

I. **Call to Order (meeting guidelines)**

Meeting was called to order at 11:15 am; a quorum was established. Norms were shared with the board members and reviewed. Each member received a copy of the established norms.

II. **Approval of Minutes on the June 9th Board meeting**

Minutes were previously posted on the website. Courtney moved and Laura seconded that the minutes be approved. Motion carried.

III. **Old Business**

A. **Update officer list and email list:**

Paula Wood brought new copies of the officer list

B. **Preconference:**

1. Suzie Baker,DDD-The preconference is entitled, "Is it Sensory or is it Behavior?" Cost for presenter is \$5500 plus expenses, but the organization hopes to draw in OTs and PTs as well as other service providers.

2. Ron Love,ARCASE- ARCASE has booked a preconference with Jim Keith, an attorney, but the time is not yet established.

C. **New Webpage:**

Adam Stone, webmaster, has worked hard to get it up and running. Courtney is getting pictures of award winners for the website. Board members were urged to see the spot on membership. Registration for the ARCEC Conference is not up on the website yet. Jill will send DeeDee officer nomination forms. These will be given to Adam for posting.

IV. New Business

A. President Comments:

There are now acid free boxes for the archives. Some items were retyped. DeeDee found past award winners and will post past presidents on website. The new boxes are put in order. RoseMerry has been going through minutes for the last several years. There has been an overwhelming response for the new grants for teachers. DeeDee asked CASE if they would add dollars for the grants, and Laura committed to match CEC's contributions. Twelve applications were received. Applications came from many small districts. Many were for technology. Original dollar amount was \$2000 from CASE and \$2000 from CEC. DeeDee asked ARCEC board to increase amount to \$4000 and CASE to increase to \$4000 only for this year. ARCEC scholarship was not awarded and Ada Thompson scholarship was not awarded this year. Courtney absolutely moved that ARCEC increase the amount by \$2000 for the grants, contingent on CASE giving \$2000 more as well. Laura indicated that CASE will provide the \$2000. Jill LaRosa seconded motion. Submission date was 9/1 and award date 9/15 on the grant applications. Motion carried. Courtney moved that ARCEC award the nine applicants recommended by the committee. Paula seconded. Motion was rescinded because the grant awards committee will make this decision. Friendly amendment made to let the committee make this decision. Next year, in order to ensure that award dollars are appropriately spent, committee is going to discuss and add protections to the application for recipients who may not follow through with appropriate use of awards.

B. Members Only Room-

Kim is going to do the members' only room

C. Timeline for President-Elect-

This was sent in August to members.

D. Partnership with ADE-

DeeDee is going to set up a formal meeting with Martha Kay Asti to work on relationship between ADE and ARCEC.

E. Service and Publicize Service-

DeeDee urged the board to emphasize that ARCEC is a service organization. ARSCEC students were introduced.

F. 2011 Conference-

Jon is in Wisconsin today, but report was passed out. Laura Bednar is listed as a keynote and will do a Common Core presentation. Most topics will focus on CC. Martha Kay or another ADE representative will do Friday keynote. Rene and Kim were added to list of conference committee. A copy of Jon's report is attached.

JBHM has offered to pay \$500.00 for a board meal. This will be held Tuesday evening. Paula will attempt to get materials from Paul because Paul is not planning to be at the Board meeting until Wednesday. Board meeting will be Tuesday at 5:00. Jon needs planned nights and rooms of conference committee in order to make reservations.

V. Officer Reports

A. Vice President, Paula Wood-

No report. She will follow Jon during the conference to gather information for next year and gather door prizes for President's Gala. She will also post the Call for Papers and Exhibitor's Form. DeeDee will assist Paula with her responsibilities.

B. Past President, Jill LaRosa-

Jill wants to get members to run for office. Grants will be placed under scholarships in the budget. Courtney indicated that some states have open election during awards ceremony. It was discussed that the board may need to hold the business meeting first, then have awards and meal. Courtney will gather more information on changing this process. Rene suggested having paper ballots or nomination forms in packets of members at the conference. This will be discussed further in Feb.

C. PattyKohler, Secretary-

See report-Information was shared regarding the Pioneers' Program. Also, certificates for attendance were provided.

D. Jill LaRose, Treasurer-

Currently, there is \$149,282.47 including all subdivisions. \$113,004.16 is in the account for just CEC.

E. KimDavis, Scholarship Chair –

Kim is working with Becky Carter and her family on PP for awards ceremony.

F. Rene Crow, Awards Chair-

Rene indicated that CEC needs more nominations for awards. Committee will meet today.

G. Rene Crow, CCBBD Representative-

CCBD has new officers. Tasha Palmer is new president. Rene will email Jon for meeting place during conference. Plan to have a topical conference.

H. Courtney Williams, Elected Representative-

Courtney is developing a list serve for Administrators. She wants to represent the state well. Table decorations will include candies that are all the same on the inside.

I. Kathleen Atkins, Appointed Rep-

Kathleen suggested that Courtney add Higher Ed to list serve.

J. AR SCEC Advisor, Leslie Rush-

Leslie sent out 300 donation letters with SCEC executive board members. She is getting a good response. Tee shirts have been developed with "spread the word to end the word" message. Leslie will have a banner. Session for students will be on Cool Tools by Courtney. She is looking for a resource teacher, co-teaching partnership, general educator for Q and A session with students on Thursday during subdivision meeting.

Leslie asked for her own booth for herself and students. Membership Booth will be moved to front. Leslie will request her own (SCEC) booth from Jon. Leslie wants to have ARCEC do a service project. ARCEC board will assist with the project.

K. Membership, Laura Bunch-

Arkansas is having a little trouble getting membership roster, but will have a current list by conference.

L. Communications Chair, Patty-

No report

M. Historian, RoseMerry –

RoseMerry worked with Leslie to change policy to match what SCEC actually does. Want to select a committee to audit SCEC account annually and share results with ARCEC board meeting at the final meeting of fiscal year. One member of committee will be a board member.

N. Mary Pearson, CAN-

Mary is newly appointed as the CAN representative.

O. ARCASE, Ron Love-

ARCASE and Ron will be assisted by Laura and Paula Wood because he can't attend meetings due to his new job.

P. DCDT, Paul Johnston-

Not in attendance

Q. DEC, JoAnna Blocker-

Not in attendance

R. DDD, Suzie Baker-

DDD is sponsoring a preconference. Hoping to draw in PTs, OTs, and others besides teachers. This was reported on earlier in the minutes.

Other-Exhibitors-Several checks have been received from exhibitors.

VI. Adjourn

Meeting was adjourned at 1:30.

Respectfully Submitted,

Patty Kohler, ARCEC Secretary