

Arkansas Council for Exceptional Children

Board of Directors' Meeting

6/9/11

Attendees:

DeeDee Cain, President

Paula Wood, Vice President

Jill LaRosa, Treasurer

Patty Kohler, Secretary

Leslie Rush, ARSCEC Advisor

Kim Davis, Scholarship Chair

Courtney Williams, Appointed Rep to Rep Assembly

Laura Bunch, Membership Chair

I. Call to Order (meeting guidelines)

Meeting was called to order at 9:00 by President DeeDee Cain. She reminded board members about the vision of CEC. She indicated that she would be sending out reminders before each board meeting about being the voice and vision of CEC. The annual retreat for 2012 was scheduled for June 13-14, 2012.

II. Approval of minutes of the June 8th Board Meeting

Laura moved and Courtney seconded that minutes be approved with change concerning new president-elect and vice president being elected, not appointed. Motion carried.

III. Old Business

- A. Update officer list and email list:** President Cain asked that members look at and review their contact information.
- B. Preconference-Suzie Baker DADD:** This organization is proposing a preconference. Details have not been worked out.
- C. 2011-2012 Board Meeting Dates and Times:** These were shared. September 20, November 11, February 9, 2011 and June 13-14, 2012.

IV. New Business

- A. President Comments:** President Cain asked that board establish norms. Norms include: starting on time, minding your manners, listening with minimal interruptions (limiting sidebars), encouraging participation (need new ideas/jump on in), dealing with disagreements (respect others' opinions), providing certificates of attendance for participants and letter/certificates of appreciation for departing board members, providing empathy (for others and the organization), sharing the workload, being committed to teamwork. These will be guiding norms for the board meetings this year. RoseMerry suggested that ARCEC become part of the Pioneers Program. Secretary will be responsible for certificates and getting Pioneer information.
- B. Conference Treats:** Will continue LaRosa Bucks for the 2011 conference. The amount will stay at \$20.00. Jon will decide about other items for conference bags.
- C. Members Only Room:** Last year, a room was set aside for members with perks. Kim volunteered to do this for 2011.
- D. Timeline for President-Elect and Members:** Want to make sure that we have a secure place to look at the timeline for the conference on the website.
- E. Partnership with ADE:** President wants to capitalize on this relationship with the ADE.
- F. Service and Publicize Service:** We need to make sure that we publicize how much service we do and how much in scholarships is given.
- G. 2011 Conference:** A discussion of the conference fee resulted in a recommendation that student registration be raised to \$45 and an increase of \$20 for everyone else except parents. Motion to do this was made by Jill and seconded by Paula. Motion carried.

V. Officer Reports

- A. President Elect:** No report
- B. Vice President:** No report
- C. Past President:** No report.
- D. Secretary:** No report.
- E. Treasurer:** The new treasurer for ARCEC, 2011-2013, is Jill LaRosa. A proposed budget was shared. Jon will explore lunch offerings for the conference. Conference income will be increased by \$34,000. Total expenses will remain the same. Proposed conference budget will be adjusted to plan for 952 registrants. Expenses will be adjusted as needed. Patty moved and Courtney seconded that budget be changed as indicated. A friendly amendment was made by Jill to include \$3000 profit for pre-conferences and to decrease registration income by \$3000. Motion carried. Paula moved and Patty seconded that budget be approved as amended. Motion carried. Jill will make changes and give to board members.
- F. Scholarship Chair:** Michael Moix and Rebecca Carter were recipients of the scholarships for students with exceptional needs.
- G. Awards Chair:** No report.

H. Elected Representative: Courtney indicated that she was collecting concerns from general membership to take to the national conference.

I. Appointed Representative: DeeDee named Kathleen Atkins to this appointment.

J. AR SCEC Advisor: Leslie read from the constitution and bylaws, the definition of membership for students (Article III, Section 2).

K. Membership Chair: Laura was appointed by DeeDee to be Membership Chair.

L. Communications Chair: Jill indicated that there are some technological issues with the ARCEC website that are ongoing and that need to be addressed as we move into the new year.

M. Historian: RoseMerry and DeeDee are going to research past scholarship and awards recipients and post those to the website. RoseMerry indicated that CEC is seeking mentors and that Pioneer information is being forwarded to Patty. Patty will need to send to all board members.

N. CAN Representative: Angela Greenland has been appointed to be CAN Representative.

O. ARCASE: No report.

P. CCBD: No report.

Q. DCDT: No report.

R. DEC: No report.

S. DADD: No report.

VI. Adjourn!!!

DeeDee read a selection from [Views from Our Shoes](#). Meeting was adjourned at 11:02.

Respectfully Submitted,

Patty Kohler, Secretary